



**Cane River Waterway Commission
Minutes
December 05, 2017**

There was a regular meeting of the Cane River Waterway Commission held at 6:00 pm., on December 05, 2017 at 244 Cedar Bend, Natchez, Louisiana.

The meeting was called to order and roll was called, the following members being present: Mr. Rhodes, Mr. Methvin, Mrs. Vienne, and Mr. Wiggins.

Guests of the Commission were Jamie Methvin, Charlotte Rhodes, Mike Vienne, and Lisa Wiggins.

Also present were commission administrator Betty Fuller, safety and maintenance tech Glynn Fuller, and attorney Tommy Murchison.

The minutes of the October 17, 2017 meeting of the commission were presented. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Methvin, and unanimous vote by Mr. Rhodes, Mrs. Vienne, Mr. Wiggins, and Mr. Methvin, the Commission approved the minutes of the October 17, 2017 meeting, as written.

The minutes of the November 21, 2017 meeting of the commission were presented. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Methvin, and unanimous vote by Mr. Rhodes, Mrs. Vienne, Mr. Wiggins, and Mr. Methvin, the Commission approved the minutes of the November 21, 2017 meeting, as written.

Mrs. Fuller presented a letter submitted by Womack Construction requesting an extension on the construction of the pumping station. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Methvin, seconded by Mrs. Vienne, and unanimous vote by Mr. Rhodes, Mrs. Vienne, Mr. Wiggins, and Mr. Methvin, the Commission authorized the pumping project construction extension with a final completion date of February 22, 2018. The Commission further authorized Mrs. Fuller to contact Denmon Engineering and Womack Construction and notify them of the Commission's decision.

Mrs. Fuller presented the proposed meeting dates for calendar year 2018. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Methvin, seconded by Mrs. Vienne, and unanimous vote by Mr. Rhodes, Mrs. Vienne, Mr. Wiggins, and Mr. Methvin, the Commission approved the 2018 meeting dates for the Commission.

Mrs. Fuller advised the Commission that the State is holding a public meeting regarding the Church Street Bridge replacement project on December 07 from 4-7 pm.

Mrs. Fuller advised the Commission that Fire District 6 was seeking financial assistance on a purchase of a new rescue boat. After discussion the Commission requested a more in depth presentation from Fire District 6.

Mrs. Fuller advised that a property owner on the lake was requesting the Commission to remove her fallen trees so she could build a retaining wall. After discussion the Commission renewed their policy that they will remove trees from the lake only in cases where a fallen tree becomes a hazard to the lake. The Commission considers a tree that extends 15 feet from the shoreline to be a hazard to boat traffic.

Mrs. Fuller updated the Commission on the sewer complaint on Bermuda Road. The health department has implemented a second option for the riparian owner as the primary option failed. After discussion, the Commission authorized Mrs. Fuller to contact the health department and request a final completion date.

Lake issues, dilapidated structures, Lake dredging, Fulton Rd, Commission vehicle and uniforms were tabled until the January 16, 2018 meeting.

Mrs. Fuller advised the Commission that she would be processing the Commission's inventory in January. After discussion the Commission authorized Mr. Murchison to look into disposal of abandoned boats on the lake.

Mrs. Fuller provided the treasurer's report, invoices from Cunningham Ins. in the amount of \$2,876.00, LA Ag in the amount of \$25.00, Galaxy Grafics in the amount of \$109.00 and Ralph Ingram in the amount of \$2,394.00, and presented the budget to actual comparison for Commission review. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mr. Methvin, and unanimous vote by Mr. Rhodes, Mr. Methvin, Mrs. Vienne, and Mr. Wiggins, the Commission approved the financial report and payment of bills.

Mrs. Fuller presented Resolution 8 amending the Commission's 2017/2018 General budget. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mrs. Vienne, and unanimous vote by Mr. Rhodes, Mrs. Vienne, Mr. Wiggins, and Mr. Methvin, the Commission authorized Resolution 8 amending the Commission's 2017/2018 General budget.

Mrs. Fuller presented Resolution 9 amending the Commission's 2017/2018 Capital budget. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Methvin, seconded by Mr. Wiggins, and unanimous vote by Mr. Rhodes, Mrs. Vienne, Mr. Wiggins, and Mr. Methvin, the Commission authorized Resolution 9 amending the Commission's 2017/2018 Capital budget.

Mrs. Fuller advised the Commission the work at the Office Facility and Shell Beach is completed. She presented a invoices from S&D for \$34,440.00, \$400.00, and \$15,900.00 for Commission review. Shell Beach required adjustments to meet ADA compliance, and the retaining wall cap at

Shell required replacement, the Contractor agreed in exchange for shorting docks to meet regulations the Commission would purchase material and he would install. She presented invoices from Magnolia Steel in the amount of \$3,320.00, and Natchitoches Wood in the amount of \$336.00 & \$576.00 for Commission review. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mrs. Vienne, and unanimous vote by Mr. Rhodes, Mrs. Vienne, Mr. Wiggins, and Mr. Methvin, the Commission authorized the adjustments to Shell Beach project, checks to S&D \$34,440.00, \$400.00, \$15,900.00, Magnolia Steel \$3,320.00, and Natchitoches Wood \$336.00 & \$576.00.

Mrs. Fuller presented invoices from Womack Construction in the amount of \$218,657.52 and 98,194.50 for Commission review. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Methvin, seconded by Mrs. Vienne and unanimous vote by Mr. Rhodes, Mrs. Vienne, Mr. Wiggins, and Mr. Methvin, the Commission approved the payment of \$218,657.52 and \$98,194.50 to Womack Construction.

Mrs. Fuller presented an invoice from Denmon Engineering in the amount of \$20,533.78 for Commission review. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Wiggins seconded by Mr. Methvin and unanimous vote by Mr. Rhodes, Mr. Wiggins, Mrs. Vienne, and Mr. Methvin, the Commission approved the payment of \$20,533.78 to Denmon Engineering.

Mrs. Fuller advised the Commission that the City of Natchitoches was requesting additional funding on the downtown riverfront project. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mr. Vienne, and unanimous vote by Mr. Rhodes, Mr. Methvin, Mrs. Vienne, and Mr. Wiggins, the Commission authorized an additional \$350,000.00 in additional funding for the downtown riverfront project.

Mrs. Fuller presented gas, mileage, and activity logs for the period from September 18 to November 20, 2017, for the review of the Commission. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr.

Wiggins, seconded by Mr. Methvin, and unanimous vote by Mr. Rhodes, Mr. Methvin, Mrs. Vienne, and Mr. Wiggins, the Commission approved the logs for the period from September 18 to November 20, 2017.

Mrs. Fuller advised the Commission that the 2016/2017 audit has been finalized and there are no findings; however, according to the State agreed upon procedures the Commission will need to update their manuals with additional language. Upon motion by Mrs. Vienne, seconded by Mr. Methvin, and unanimous vote by Mr. Rhodes, Mr. Methvin, Mrs. Vienne, and Mr. Wiggins, the Commission authorized the Chairman and Mrs. Fuller to sign any and all documents required to finalize the 2016/2017 audit process, and further authorized Mrs. Fuller to update the Commission manuals with the additional language required by the state.

Mrs. Fuller advised the Commission that health insurance premiums are continuing to increase. She presented three options for employees to choose from that will provide a cost savings for the Commission and the employee depending on option choice. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Methvin, seconded by Mr. Wiggins, and unanimous vote by Mr. Rhodes, Mr. Methvin, Mrs. Vienne, and Mr. Wiggins, the Commission authorized the three options presented by Mrs. Fuller, further authorizing her to add the options to the employee manual.

Mrs. Fuller presented the water safety and secretary report. She advised the Commission that she has attended the HDDC listening session on Branding Natchitoches, the Soil and Water Conservation District education workshop, the Fire Marshal fireworks safety work shop, and worked the Witch Way to Main Street event.

Mrs. Fuller presented the expenditure report. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Methvin, seconded by Mrs. Vienne, and unanimous vote by Mr. Rhodes, Mr. Methvin, Mrs. Vienne, and Mr. Wiggins, the Commission approved the September 18 – November 20, 2017 expenditure report.

Mr. Fuller presented the Lake Safety Patrol report. Current lake level is 97.8 MSL. Cane River Employees issued eight building permits. Louisiana Wildlife and Fisheries issued 32 citations. Sheriff's Office issued

no citations and made no arrests. There were no Accidents, Injuries, or Fatalities to report. Fireworks are scheduled to be held on the lake November 18 & 25, December 2, 9, 16, 23,& 30, 2017.

There being no further business to come before the Board, upon motion by Mr. Methvin, seconded by Mrs. Vienne, and unanimous vote by Mr. Rhodes, Mr. Methvin, Mrs. Vienne, and Mr. Wiggins, the meeting was adjourned.

RESPECTFULLY SUBMITTED: Betty Fuller Date Approved: January 23, 2018